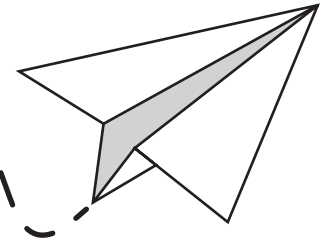
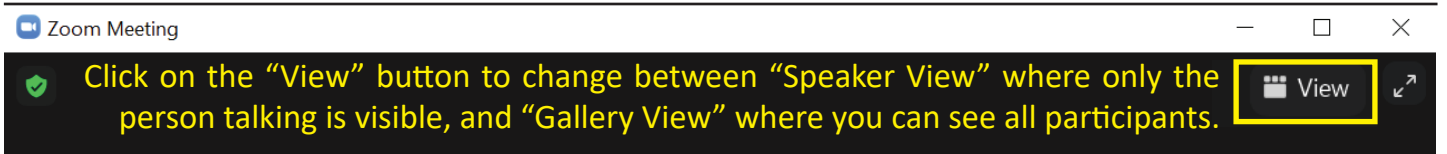


Navigating Inside

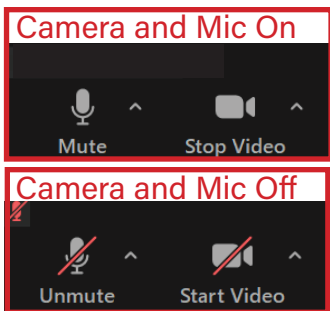
zoom



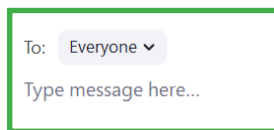
Have you registered for a class, but not sure about participating in Zoom? We can help! Below is a basic overview of the controls available in Zoom.



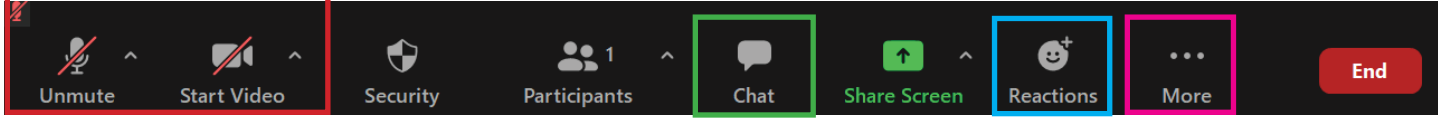
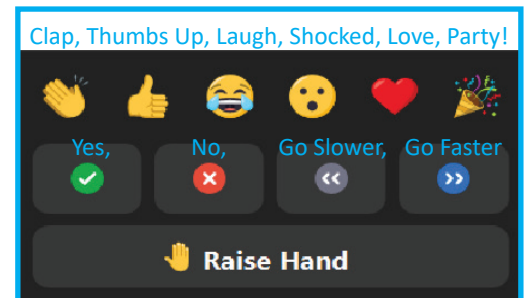
The button with the microphone icon switches your microphone on and off. The button with the camera icon switches your camera on and off. When they are set to off, there will be a red line through the icons.



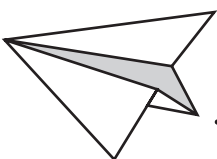
Clicking the "Chat" button brings up the chat pane to the right of the meeting window. Type your message and hit enter to send to everyone. To send a private message, click the "Everyone" button and choose a participant.



Clicking on the "Reactions" button brings up multiple interactions that the host can see in the participants list. For example, the host may ask you to raise your hand if you have a question, so you would click on "Reactions" and then click "Raise Hand."



This is your toolbar. It will be at the bottom of every Zoom meeting. If you can't find the setting or tool you are looking for click on the "More" button to bring up additional options.



Need more assistance? Send an email to information@goaging.org or Call 1-800-748-7826. We can even do a trial Zoom session with you before attending class!