



Position Announcement

Executive Director

May 2023

OMNI is honored to partner with [Care Connection for Aging Services](#) in the search and selection of their next **Executive Director**. This integral role has overall strategic and operational responsibility for the organization's staff, financials, programs, initiatives, and execution of the mission.

Care Connection for Aging Services is a nonprofit agency serving 13 counties in West Central Missouri. The agency provides opportunities to create positive aging experiences with a vision for the people they serve to live with maximum independence, respect, and dignity. Founded in October of 1973, they provide many services including Healthy Lifestyles, Local Centers, Support Services, Medicare Counseling, AmeriCorps Senior Program, Long-Term Care Ombudsman, and Health Insurance Marketplace.

Position Summary

The **Executive Director** reports directly to a highly respected and committed Board of Directors. Key accountabilities include:

- Responsible for overall leadership, mentorship, and supervision of staff in the development and implementation of short- and long-range plans, policies, and other activities.
- Ensure fiscal responsibility through the CFO for financial oversight including reporting, compliance, budget and contract management, and the cultivation and stewardship of public and private support.
- Responsible for development and growth of new service delivery models (health and social approach), partnerships resulting in integrated services, and private funding streams.
- Act as the liaison and maintain essential partnerships with other organizations, including the Missouri Department of Health and Senior Services (DHSS), Missouri Alliance of Area Agencies on Aging (MA4), members of the Missouri State Legislature, and other organizations serving as part of the National Aging Network.
- Provide information, advice, and counsel to the Chairman of the Board, Board Committees, and the Board of Directors in the creation of policies, programs, and strategic direction of the Agency.
- Support all activities associated with the Board of Directors, including staffing for all Board and Committee meetings, meeting schedules, locations, development of agenda, and meeting materials.
- Review and evaluate the results of program activities, ensure that continuing contractual obligations are being fulfilled.
- Allocate resources for greater program effectiveness and efficiency.
- Refine and continued implementation of Care Connection marketing strategy.
- Build strong local, regional, and state relationships with elected officials and community leaders.

Position Qualifications

- Bachelor's degree in a related field required. Master's degree, MBA or MPA preferred.
- 5-7 years of relevant, progressively responsible experience, including demonstrated excellence in aging services.
- Strong analytical, written, and oral communication skills.
- Optimistic spokesperson for the agency and persistent advocate for older adults.
- A passion and commitment to the needs of older consumers and those with disabilities.
- Sound financial judgement and business acumen coupled with experience in financial and human resources oversight.
- Ability to read, analyze, and interpret general business periodicals, professional journals, financial reports, legal documents, technical procedures, or governmental regulations.



- Proven ability to work with a Board of Directors and build strong external relationships with funders, donors, volunteers, public officials, and partner organizations.
- Demonstrated ability to inspire others, foster innovation, build effective teams, develop and meet organizational goals.
- Moderate amounts of travel in and out of the district required.

We appreciate your referrals to professionals who may have an interest in this outstanding opportunity. Formal interest accepted through the [OMNI Executive Career Portal](#). Please direct all inquiries to:

OMNI Human Resource Management
Stacey Cowan, Senior Search Consultant – scowan@omnihrm.com | 913-653-8085

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